

SECTION 9: PEER OBSERVATION AND PROVOST AWARD FOR INNOVATIONS IN TEACHING NOMINATION – TENURE AND CONTINUING STATUS TRACKS

Section 9 is comprised of two parts.

Section 9A: Evaluative Peer Observation

It is expected that at least **one** evaluative peer observation of teaching must be conducted during the year before or semester of the promotion review. ***This must be conducted as part of the promotion review within the same year of the review.*** This observation will be done by a faculty member *at least one rank above* the candidate and of the same track. This evaluative peer observation for promotion will be set up by the *department head*, not the candidate.

Reviewers observing the teaching for candidates undergoing a promotion review will use one the following Classroom Observation Tools from the University Center for Assessment, Teaching & Technology (UCATT):

1. For majority in-person teaching, please use this [Classroom Observation Tool](#).
2. For majority on-line teaching, please use the [Online Course Review Tool](#).

Please include the report from the classroom or online class observation conducted for promotion review in this section. Please provide specific examples for evidence of criteria under each category. For assistance with peer observations, please contact Dr. Lisa Elfring in the University Center for Assessment, Teaching & Technology: elfring@arizona.edu.

The peer observation form will not be shared with the candidate and the peer observer will not meet with the candidate after the observation. **Please note** that this format differs from the peer observation for annual review.

Section 9B: Nomination Form for Provost Award for Innovations in Teaching

Departmental committees complete this form **to nominate a candidate for the Provost Award for Innovations in Teaching** for candidates who have made significant contributions to innovation in teaching. Candidates will NOT be considered for this award without this nomination form. This award is only available for candidates going through the promotion process. Retention review (aka “third year review”) candidates are not eligible.

[Criteria](#) for nomination that can be highlighted in the nomination form include the following types of innovations or recognition of innovation:

- Innovative teaching strategies;
- Active learning strategies and other evidence-based instructional practices;
- Well-structured course syllabi with defined learning outcomes;
- Teaching strategies and course content that include a wide range of learning styles and lived experiences;
- Development of new cutting-edge courses, new content or new pedagogy;
- Involvement in workshops and collaborative reforms of teaching;
- Innovation of collaborative learning spaces;
- Leadership in faculty learning communities;
- Impactful student evaluation and comments for student learning, achievement, and outcomes;
- Teaching awards, grants, and other recognized achievements in teaching; and Effective mentoring and advising, including collaborations with students.