2022 HSI Faculty Seed Grants
Tips & Strategies for Applying

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Research
Innovation & Impact

Faculty Affairs

Hispanic Serving
Institution Initiatives

Overview & Timeline

- HSI Designation
- Why internal HSI Seed Funding?
- Program Goal: to support scholarly research and creative work among faculty which enriches the UArizona's designation as an Hispanic Serving Institution (HSI), advances scholarship that directly impacts QT BIPOC (Queer, Trans, Black, Indigenous, and People of Color) populations, and fulfills UArizona's Purpose and Values.

- Deadline: **April 15, 2022; 5pm (system will shut down)**
  - Submit via UA Competition Space https://arizona.infoready4.com/
- June 1, 2022: Decisions Communicated
- August 1, 2022: Funds available for expenditure

Program Eligibility & Priority Areas

- Applications from single investigators for up to $15,000.
- Multidisciplinary applications from two or more eligible investigators representing different departments and disciplines may request up to $25,000.
- A total of $200,000 is committed to funding for AY 2022-2023.

- Open to all faculty including tenure eligible / tenured, continuing-eligible / continuing status, and/or career track faculty across all disciplines and ranks.
- Early career scholars will be prioritized.
- Existing partnerships or collaborations with other Minority Serving Institutions (MSIs), including Hispanic Serving Institutions (HSIs), Historically Black Colleges and Universities (HBCUs), Tribal Colleges and Universities (TCUs), and Asian American and Native American Pacific Islander Serving Institutions (AANAPISIs) will be prioritized.
- Proposals are reviewed on their commitment to advance scholarly research and creative work impacting QT BIPOC populations, and merit.

Required Proposal Components

Cover Sheet

Includes PI / Co-PI info, Proposal Summary, and Key Words

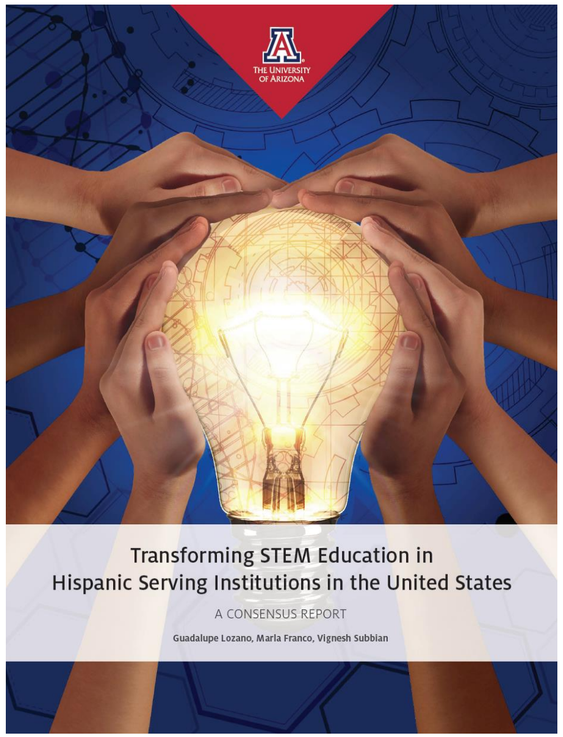
Proposal Narrative (limited to six double-spaced pages)

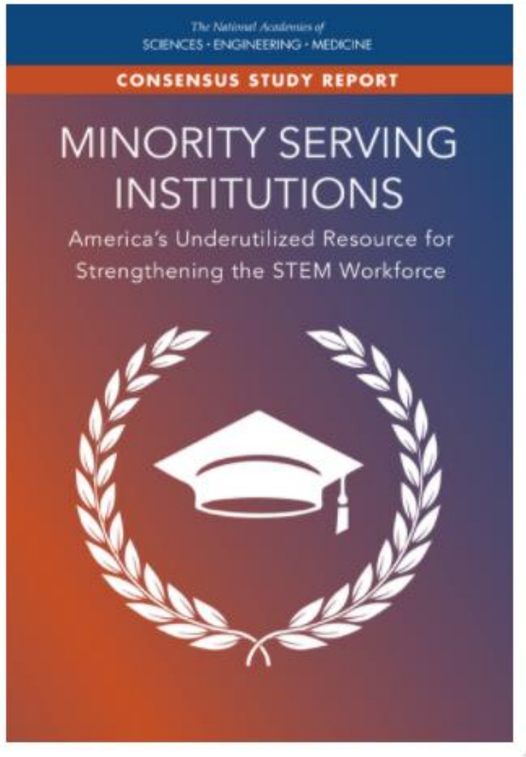
Includes description of aims or objectives, significance, expected outcomes, and description of how such outcomes will enrich the UA's designation as an HSI, and advances scholarly research that directly impacts Latinx/a/o and QT BIPOC, students and communities, describes partnership with other MSI(s), methods, rationale for PI and/or team

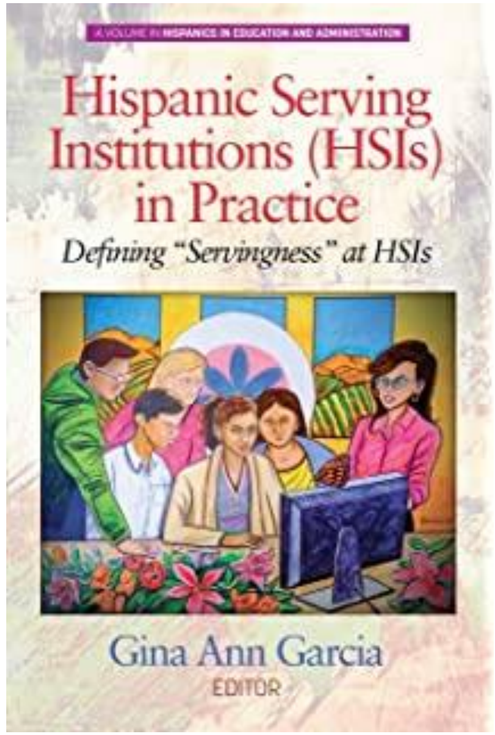
Supplemental Documents

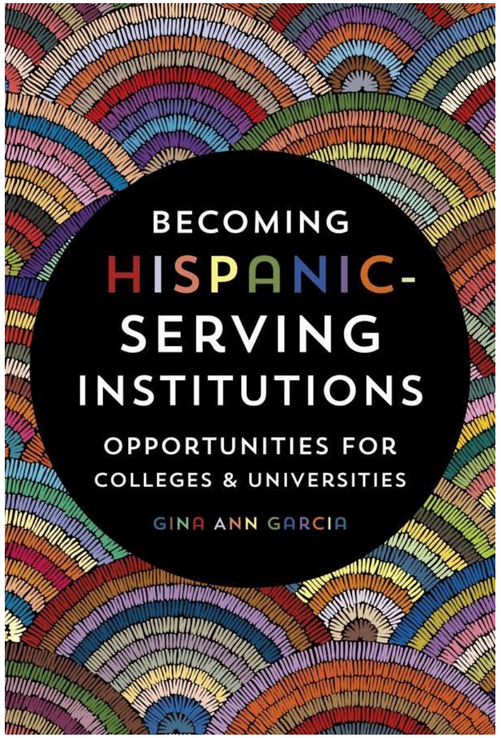
Includes references, CVs, budget using budget template, current and/or pending support, budget approval form, letters of collaboration, dean or department head letter if institutional support committed, partner organization support (if relevant), existing IRB approval form (if exists)

Resources









HSI STEM HUB https://hsistemhub.org/

Assessment & Research

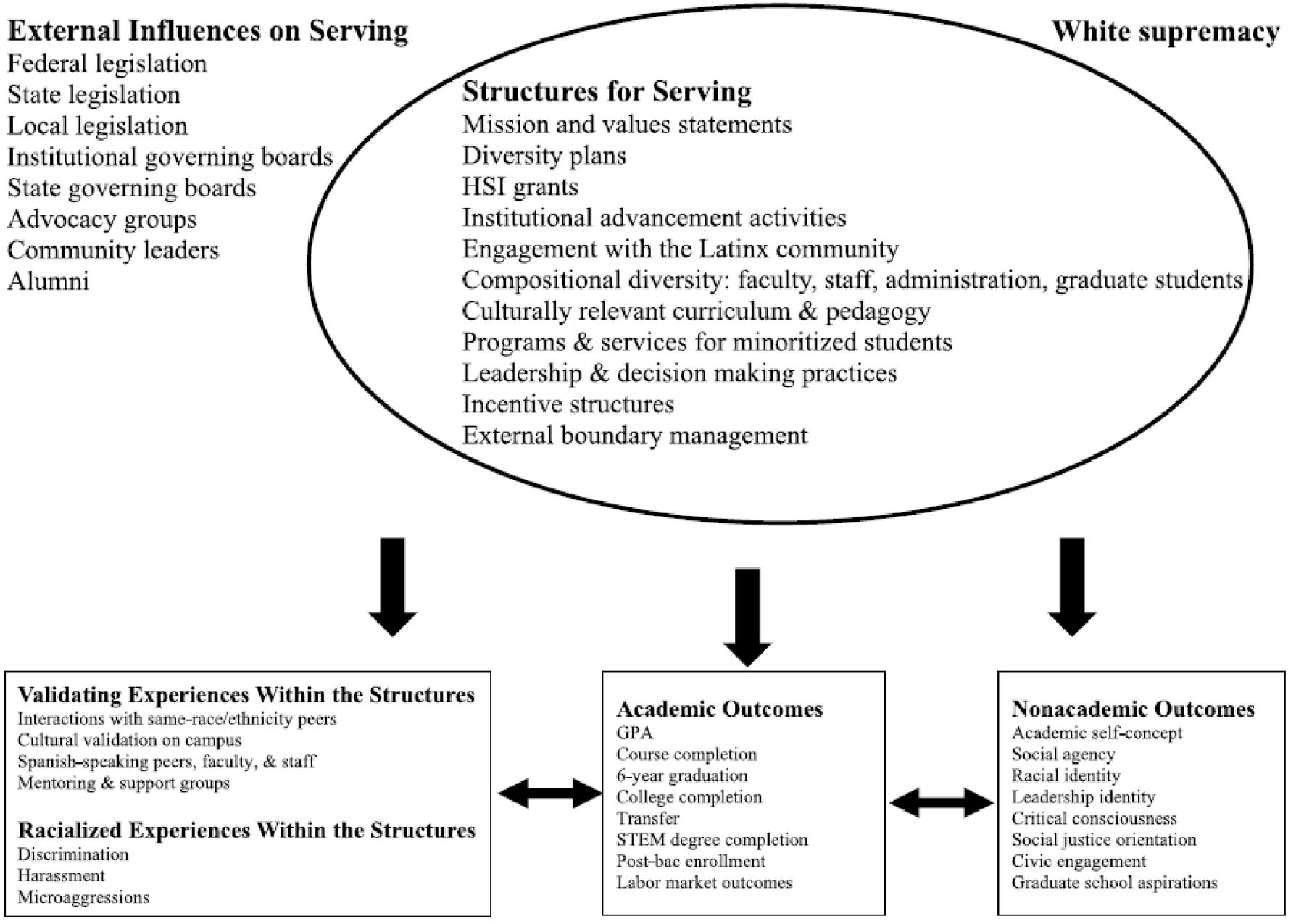


FIGURE 4. *Multidimensional conceptual framework of servingness in HSIs.*

Cultivating Authentic Partnerships

Partnering with MSIs and Community Organizations

- ❑ Relationship Building is Fundamental
- ❑ Co-Develop a Vision
- ❑ Address Issues of Social Justice and Advance Social Change
- ❑ Recognize and Center Political and Social History
- ❑ Create Opportunity for Mutual Reciprocity
- ❑ Honors Capacity Building for Partners
- ❑ Budgets: Key Indicator of True Partnership

Additional Resource: Native American Advancement, Initiatives and Research

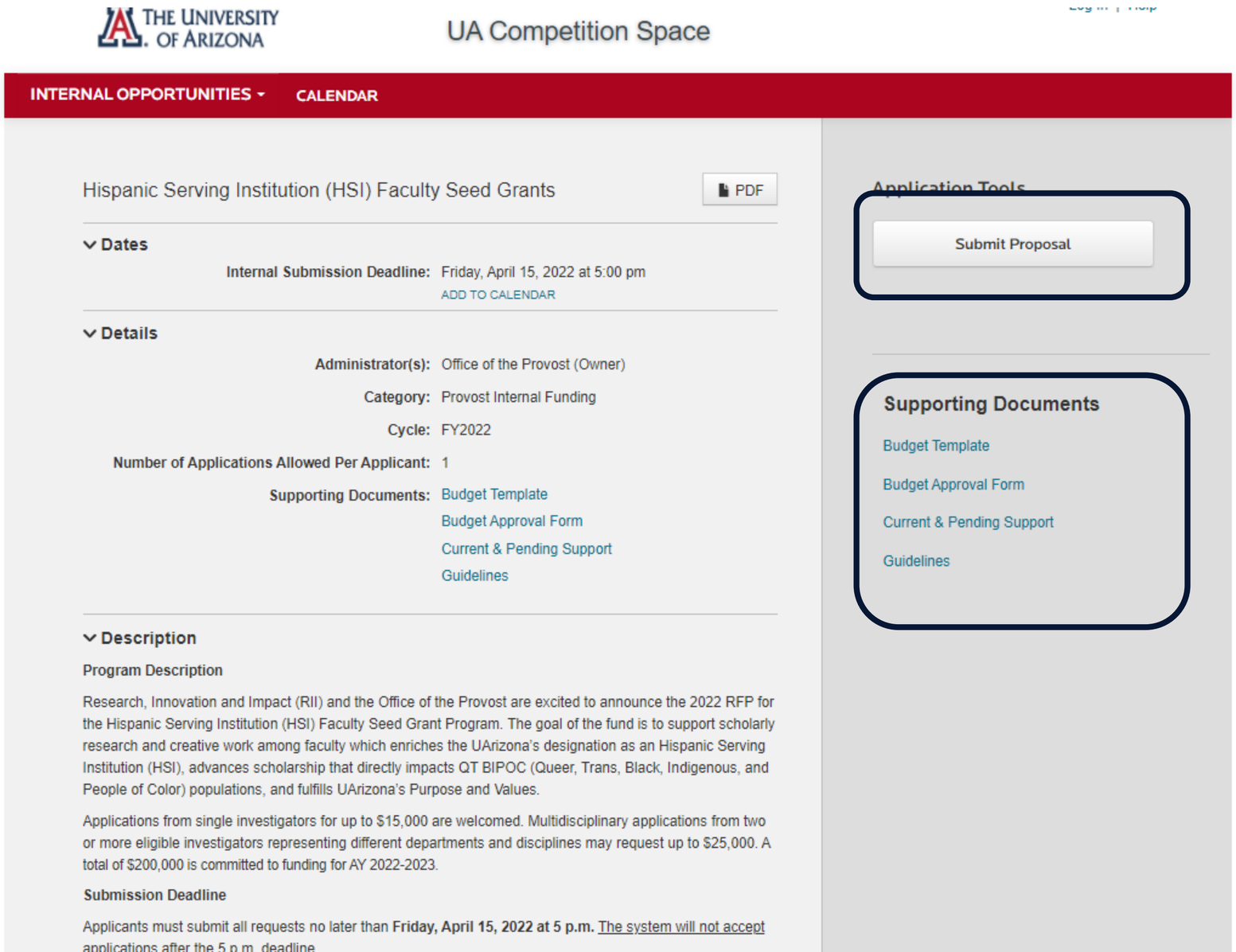
- ❑ https://naair.arizona.edu/resources

(Cammarota & Fine, 2008; Franco, Lozano & Subbian, 2020; Harris & Kiyama, 2015; Strand et al, 2003; Tang, 2008)

Allowable Budget Items

- Short-term hourly student wages and associated ERE
- Research technical staff, including graduate students, and associated ERE and tuition and fees (when applicable)
- Extremely well-justified release for faculty with a greater than 2:2 teaching load OR faculty pursuing large/complex research efforts
- Honoraria or participant stipends
- Meeting costs, e.g., room rentals, meals/breaks, etc.
- Supplies, including research supplies and/or items such as musical scores and art supplies
- UA RII Core Facility use (include an iLabs quote for use of the Core, if applicable)
- Domestic travel (international travel funding is only available in very well justified cases or as part of the International Research Grant Program or projects related to Borderlands research)
- Specialized equipment (capital and other) pertaining specifically to the project
- Proposal support limited to graphic design, speaking coaches (for site visits), and technical editing and reference formatting

Submission System Overview



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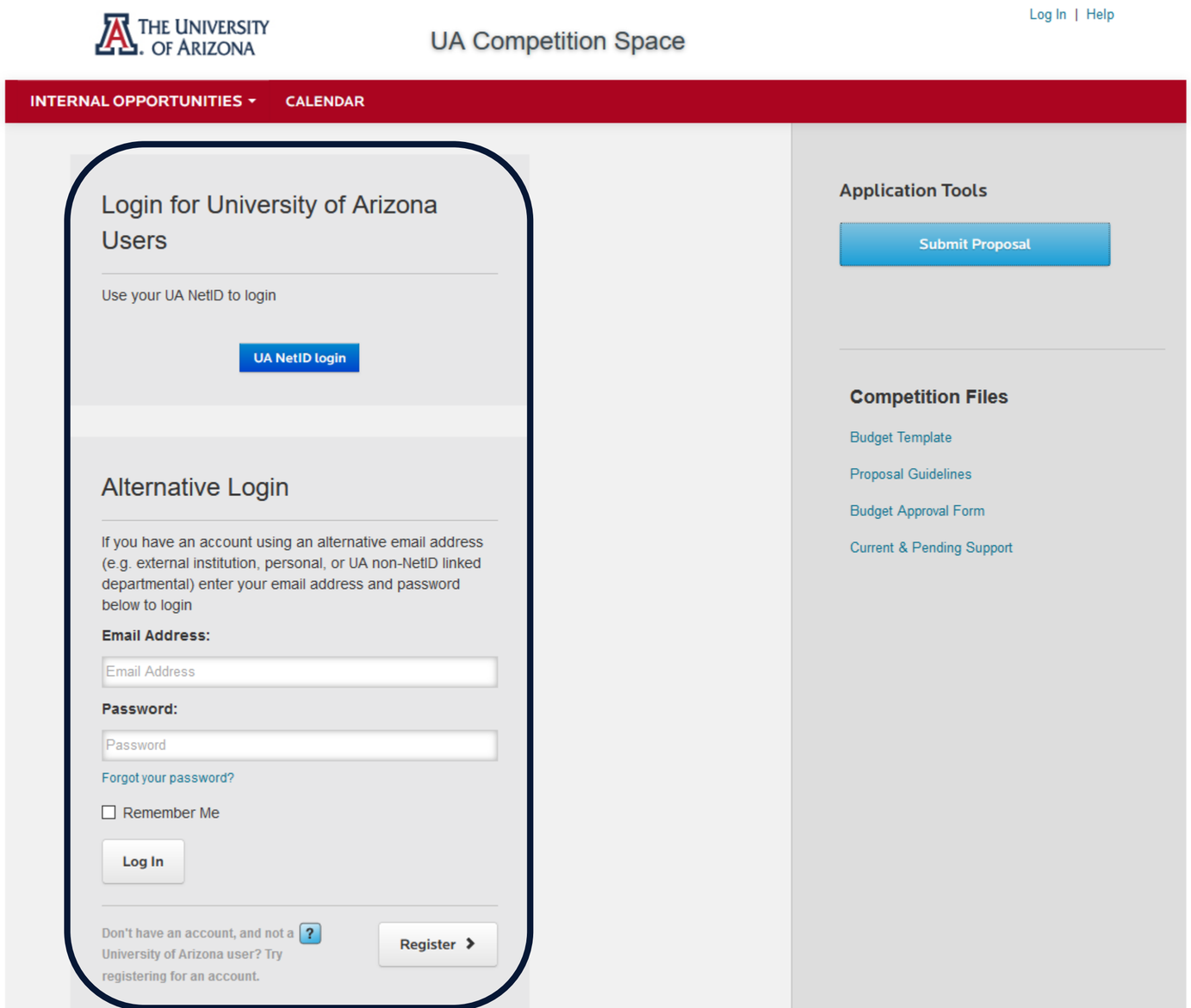

Form Fields & Uploads

Personal Details

* indicates required

*Applicant First Name:

*Applicant Last Name:

*Applicant Degree(s):

*Email Address:

*Phone Number:

*Primary UA Department:

*College:

*Primary Appointment Title:

*Contact Person's Name:

*Contact Person's Email Address:

*Contact Person's Phone Number:

Co-PI

Upload Files

***Proposal Narrative AND References** * indicates required

Please upload a single **PDF** of your proposal narrative AND References cited here.

a) Cover Sheet:
i) Principal Investigator: Name, Department, College, Rank, Contact Information
ii) Co-Investigators (up to four Co-Is may be listed): Name, Department, College, Rank, Contact Information
iii) Proposal Summary: Include a 200-word summary of your proposal. A self-contained description of the proposed work and outcomes that would result if funded. Include the significance and potential impacts of the proposed work. This should be understandable to a scientifically or technically literate lay reader.
iv) Keywords/Key phrases: Include up to five keywords or key phrases.
b) Proposal Narrative: The proposal narrative is limited to six pages (not including cover sheet and supplemental documents). The narrative should include the following sections:
i) Brief description of the specific aims or objectives
ii) Significance, expected outcomes, and description of how such outcomes will enriches the UA's designation as an HSI, and advances scholarship that directly impacts Latinx/a/o and BIPOC (Black, Indigenous, and People of Color) students and communities.
iii) Methods and description of how the work will be carried out.
iv) Brief description as to why the PI and/or team is uniquely positioned to be competitive and how the grant will increase competitiveness

References cited is limited to one-page and should be in the discipline-specific reference standard, i.e. the reference style you would use when submitting a journal article in your field.

***File Input:** Choose File No file chosen

***PI's CV – 2 pages max**

Please upload as a **PDF**

- CV's should be no longer than two-pages

***File Input:** Choose File No file chosen

***Budget**

Upload your **Excel** Budget Form (template provided) here.

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***Budget Justification AND Approval Form**

Upload a **PDF** of your budget justification (no more than one page, providing details from the budget **AND** your budget approval form (template provided), signed by the appropriate research administrator, business manager, or designated individual who can approve and submit budgets on behalf of your unit.

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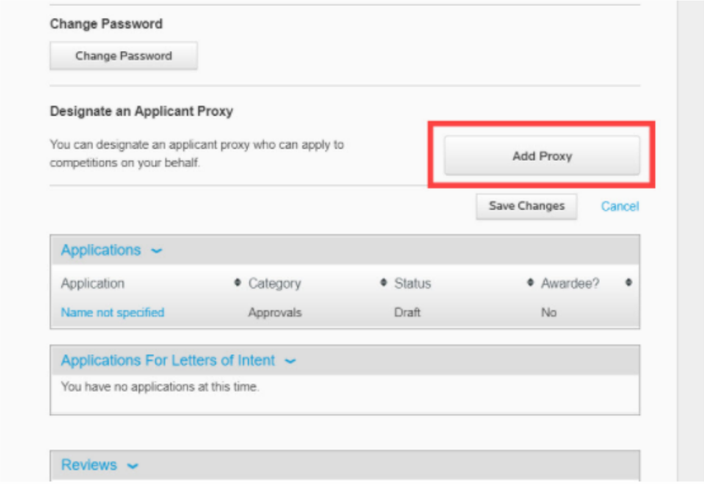
Adding a Proxy

Adding Proxies to My Account

1. Go to your profile by clicking your name in the upper right corner of the page.
2. On your profile page, scroll down to the section titled *Designate an Applicant Proxy* and click the **Add Proxy** button.

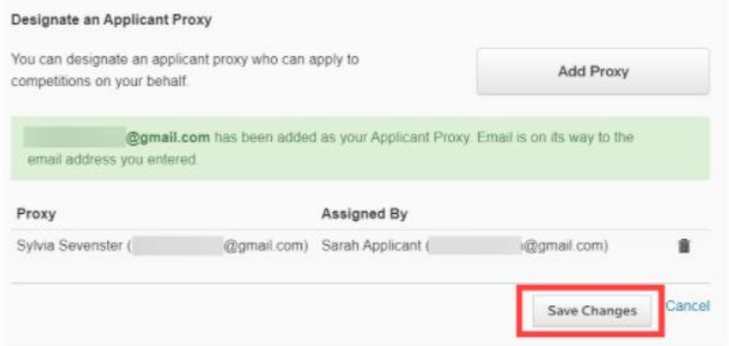


3. Enter the email address or name of the person who will be your proxy.

*Note: The person will appear in a dropdown menu if they already have an account in the system. The system will automatically create an account for the proxy if they did not previously have an account in the system with the email address you entered. They do **not** have to register for or create an account.*

4. Click **Add**.

5. The person will appear in your list of proxies. *(Delete them at any time by clicking the trash can icon).*
6. The system will send the proxy an email informing them that they are now a proxy for you.
7. Click **Save Changes**.



Have more questions about this topic? Go to the Community Forum to pose the question to other users or submit a support ticket to InfoReady.

FAQs

Are Post-Docs eligible to submit as a PI? Are Research Scientists eligible to submit as PI?

Post-Docs are not eligible to serve as PIs on the grant, but they can serve as Co-PIs.
Research Scientists are eligible to serve as both PIs and Co-PIs.

I'm partnering with an outside organization or another MSI, can they be listed as Co-PIs?

Co-PIs need to hold faculty and/or post-doc status to be eligible. Community and/or organizational collaborations are welcome and require a letter of support indicating the organizational commitment.

Can students be involved in the research?

Student support can be built into the budget. Please account for hourly compensation and ERE. The amount of this specific seed funding likely will not cover the cost of a graduate research assistant (salary, tuition, ERE).

How is a multidisciplinary team defined? Can different departments within the same college form a team?

We recognize that some colleges have many departments with diverse content areas. If you are building a team from within the same college, make clear in the rationale how the disciplines and content knowledge is diverse and relevant for assembling the team.

FAQs

What constitutes "early career faculty?"

Early career faculty are usually within 5 - 6 years of their faculty appointment and haven't yet gone through a promotion process.

Is there flexibility in the funding duration to spend outside of 2022-2023 window?

We only have guaranteed funds during AY 2022-2023 and funds must fit within August 1, 2022 – July 31, 2023.

Are higher amounts available for more ambitious projects that may be used to go along with proposal materials for larger national grants?

$25,000 is the maximum that will be awarded for each proposal accepted and requires a multidisciplinary team. We encourage PIs and teams to utilize these seed grants as opportunities to build capacity for applying for larger, external funding opportunities.

QUESTIONS & DISCUSSION

THE UNIVERSITY OF ARIZONA