

## SECTION 6: TEACHING PORTFOLIO

Candidates have the opportunity in the teaching portfolio to represent their teaching through a wide range of information and supporting documentation to demonstrate their teaching quality, outcomes assessment, and course design. Portfolios may include a statement of teaching philosophy (no more than 3 pages) that is additional to the candidate statement, which provides reflection on your goals as a teacher, your pedagogical approach, as well as course development or design changes over time.

**Information on Teaching and Advising** will be forwarded to college/university committees.  
**Supporting Documentation** will NOT be forwarded to college or university committees; this material is summarized in the departmental letters by the department committee and department head.

Candidates may use the Service Portfolio in Section 8 to document their leadership of curricular reforms beyond their own classes. Questions may be directed to Asya Roberts: [asya@arizona.edu](mailto:asya@arizona.edu) or 626-0202.

### INFORMATION on TEACHING and ADVISING

(FORWARD with the dossier for college and university review)

**Extent of Teaching** Limit to period in current rank or last five-years in current rank

List of Courses Taught (We encourage you to use the table format provided here: [click to download table template](#)).

- Note if classes are taught online or in other nontraditional formats.

**Course Descriptions** Limit to period in current rank or last five-years in current rank

Brief Statements (2-3 sentences) on courses are useful to characterize student populations and instructional settings.

**Student Evaluations** Limit to period in current rank or last five-years in current rank

TCE Comparison Reports and SCS Reports ([Candidates should provide reports in the teaching portfolio.](#))

**Individual Student Contact** Limit to period in current rank or last five-years in current rank

Collaborations with undergraduates and graduates on research projects

Advising (number of undergraduate advisees)

Mentoring and Career counseling

Participation in honors program

Faculty advising of clubs and associations

Off-campus internships, service learning and other engagement activities

Clinical instruction

Independent studies directed and in progress

Theses directed and in progress

Dissertations directed and in progress

Service on other dissertation and graduate committees

### Contributions to Instructional Innovations and Collaborations

Limit to period in current rank or last five-years in current rank

Teaching workshops attended or delivered

Development of online and other course materials

Collaborations on curricular and outcomes assessment committees

Research on curriculum and pedagogy that contributes to such collaborations

**Teaching Awards and Teaching Grants** Limit to period in current rank or last five-years in current rank

Department and college

National and international

University

Grants for teaching innovations

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Prepared by the Candidate

## SECTION 6: TEACHING PORTFOLIO

**Teaching Philosophy Statement (optional)** Limit to a total of 3 pages

**Peer Observations (optional)** Limit to period in current rank or last five-years in current rank.

Please **include any previous teaching observations *not done*** for promotion review.

### SUPPORTING DOCUMENTATION

*(DOES NOT GET FORWARDED* with the dossier for college and university review, this content is summarized in the departmental letters written by the department committee and department head)

Syllabi and major assignments

Examples of course content (lecture material, activities, websites, etc.)

Curricular reviews, and other contributions to scholarship on teaching

Open-ended student comments from TCE or SCS

Examples of student product or outcomes from courses, research, or mentoring activities

### Teaching Portfolio Additional Resources

More information on portfolios is available on line: <https://facultyaffairs.arizona.edu/content/teaching-portfolios-and-reviews>

#### Online Resources on Teaching Portfolios

- [Brown University's The Teaching Portfolio by Hannelore B. Rodriguez-Farrar](#)
- University Center for the Advancement of Teaching at Ohio State University's Teaching Portfolio Resources: <http://ucat.osu.edu/read/teaching-portfolio>
- University of California, Berkeley provides detailed advice on each aspect of the teaching portfolio. <https://career.berkeley.edu/PhDs/PhDportfolio>
- [How to Write a Statement of Teaching Philosophy](#) by The Chronicle of Higher Education
- Rubric for Evaluating Teaching Portfolios from the University of Indiana: [http://medsci.indiana.edu/m620/sotl\\_08/teaching\\_portfolio\\_rubric.pdf](http://medsci.indiana.edu/m620/sotl_08/teaching_portfolio_rubric.pdf)
- [Inclusive Curricula and Classrooms Classroom observations](#), Candidate Statements, and other aspects of Teaching Portfolios should demonstrate that candidates are utilizing evidence-based methods such as universal design principles to meet the needs of all learners, including those from traditionally unrepresented backgrounds. Further information on inclusive pedagogies is available at <https://diversity.arizona.edu/creating-inclusive-classrooms>