SECTION 7: EVALUATION OF TEACHING AND TEACHING PORTFOLIO

All departmental committees are required to review candidates’ Teaching Portfolios, student evaluations, and instruction to assess their teaching effectiveness, including their course designs, active learning strategies and outcomes assessments. This peer review is documented in a Classroom Observation and also incorporated into the departmental letter. Protocols for these reviews are available from the Office of Instruction and Assessment: [http://oia.arizona.edu/project/peer-review-teaching-protocol](http://oia.arizona.edu/project/peer-review-teaching-protocol). More information is also available at [http://facultyaffairs.arizona.edu/teaching-portfolios-and-reviews](http://facultyaffairs.arizona.edu/teaching-portfolios-and-reviews).

- **Departmental Review** Included in departmental review of candidate
  - Assessment of Teaching Portfolio (assessment of representative syllabi, tests, assignments, appropriateness for student population and currency of course content).
  - Assessment of full TCE reports that includes comparison to other faculty.
  - Summary of report(s) on classroom visit or other observations, on letterhead, dated, and signed by reviewer(s).
  - Review of contributions to departmental and university teaching.
  - Review of success of candidate’s students or other evidence of effectiveness of instruction and mentoring.
  - Summary of students’ individual comments.

- **Classroom Observation Reports** On letterhead, dated, and signed by reviewer(s)

- **Student Evaluations of Teaching** If TCEs are not used, provide an equivalent form of evaluation with comparisons

  - **Official Teacher Course Evaluation (TCE)**
    - TCE Participation History
    - TCE Instructor’s Short Comparison Report
    - Individual feedback from undergraduate and graduate students, which may include individual comments on TCEs and letters from current and former students.

Prepared by the Departmental Committee