SECTION 11: RECOMMENDATIONS FOR PROMOTION AND/OR TENURE

Department Committee’s Report
☐ Letter printed on letterhead and signed by all voting Department Committee members
☐ Addressed to Department Head/Director
☐ Evaluation of candidate
  ☐ Teaching and advising
  ☐ Research, scholarship, creative activities, including a summary and discussion of the opinion of external reviewers
  ☐ Service
☐ Vote count on tenure/promotion; clearly indicate recusals, abstentions and absences
☐ Minority viewpoint (if there was a split vote)
☐ Indicate any collaboration committee members with candidate and explain nature of collaboration

Department Head’s Recommendation
☐ Letter printed on letterhead and signed by Department Head/Director
☐ Addressed to Dean
☐ Own opinion, views and comments, including analysis of impact of candidate's professional activities and contributions
☐ Evaluation of candidate
  ☐ Teaching and advising
  ☐ Research, scholarship, creative activities
  ☐ Service
☐ Recommendation on tenure/promotion
☐ Indicate any collaboration with candidate and explain nature of collaboration

College Committee’s Report
☐ Letter printed on letterhead and signed by all voting College Committee members
☐ Addressed to Dean
☐ Evaluation of candidate
  ☐ Teaching and advising
  ☐ Research, scholarship, creative activities
  ☐ Service
☐ Vote count on tenure/promotion; clearly indicate recusals, abstentions and absences
☐ Minority viewpoint (if there was a split vote)
☐ Indicate any collaboration committee members with candidate and explain nature of collaboration

Dean’s Recommendation
☐ Letter printed on letterhead and signed by Dean
☐ Addressed to the Provost
☐ Own analysis and evaluation, including analysis of impact of candidate's professional activities and contributions
☐ Evaluation of candidate
  ☐ Teaching and advising
  ☐ Research, scholarship, creative activities
  ☐ Service
☐ Recommendation on tenure/promotion
☐ Indicate any collaboration with candidate and explain nature of collaboration

Prepared by the College