SECTION 7: EVALUATION OF TEACHING AND TEACHING PORTFOLIO

All departmental committees are required to review candidates’ Teaching Portfolios and observe their teaching to assess the effectiveness of the course, including the course design and outcomes assessments. This evaluation must be included in this section and also incorporated into the departmental recommendation letter. Reviewers can refer to the protocols designed by the Office of Instruction and Assessment: [http://oia.arizona.edu/project/peer-review-teaching-protocol](http://oia.arizona.edu/project/peer-review-teaching-protocol).

- **Departmental Review**
  - Instructional preparation and planning (assessment of representative syllabi, tests, assignments, appropriateness and currency of course content).
  - Assessment of full TCE reports that includes comparison to other faculty.
  - Summary of report(s) on classroom visitations or other observations, on letterhead, dated, and signed by reviewer(s).
  - Review of contributions to departmental and university teaching.
  - Review of success of candidate's students or other evidence of effectiveness of instruction and mentoring.
  - Summary of students’ individual comments.

- **Peer Review of Teaching / Classroom Observation Reports**
  On letterhead, dated, and signed by reviewer(s)

- **Student Evaluations of Teaching**
  - Official Teacher Course Evaluation (TCE)
  - TCE Participation History
  - TCE Instructor’s Short Comparison Report
  - TCE Multi-Item Core Question Graphics
  - If TCEs are not available, provide the equivalent form of evaluation that has a basis for comparison.
  - Individual feedback from undergraduate and graduate students, which may include individual comments on TCEs and letters from current and former students.